



CO-PAYMENT NO-SHOW POLICY

PLEASE BE ADVISED WE HAVE NEGOTIATED RATES WITH YOUR INSURANCE COMPANY THAT RECOGNIZES CO-PAYMENTS AS PART OF THE OVERALL COMPENSATION. IT IS THEREFORE EXPECTED THAT ALL CO-PAYMENTS ARE DUE AT THE TIME OF SERVICE.

PLEASE ALSO NOTE THAT WHEN AN APPOINTMENT TIME AND DATE HAS BEEN PERSONALLY SCHEDULED FOR YOU, WE HAVE ALLOCATED THE PHYSICIAN'S/CLINICIAN'S TIME TO SERVE YOU. IF YOU NEED TO CHANGE YOUR APPOINTMENT, WE REQUEST PRIOR NOTICE OF AT LEAST 48 HOURS. THERE WILL BE A \$40 FEE FOR FAILING TO NOTIFY THE OFFICE IN A TIMELY FASHION.